



## Gainesville Community Playhouse at the Vam York Theater

The Gainesville Community Playhouse is a non-profit organization whose mission includes providing high quality and affordable theatrical productions to the community. The GCP Board of Directors thanks you for your interest in submitting a play for the upcoming season and sincerely appreciates your commitment to supporting the performing arts in the Gainesville area.

### Venue and Performance Dates

Venue - Vam York Theater located at 4039 NW 16th Boulevard, Gainesville, FL 32606

### Performance Dates (performances are Thursday-Saturday at 7:30 PM, Sunday at 2:00 PM)

Dates are approximate and may change depending on the specific shows selected for the season

Slot 1 (3 weeks) 9/17/26 – 10/04/26

Slot 4 (4 Weeks) 03/18/27 - 04/11/26\*\*

Slot 2 (4 Weeks) 11/19/26 - 12/13/26\*

Slot 5 (3 Weeks) 05/20/27 - 06/06/27\*\*\*

Slot 3 (3 Weeks) 01/21/27 - 02/7/27

Slot 6 (4 Weeks) 07/15/27 - 08/8/27

(See last page for \*, \*\*, \*\*\* notes)

### Production Team

GCP makes a substantial investment in each show and has a strong commitment to high production values. The success of a show is dependent on many factors but it starts with the production team. As a general guideline each member of the production team should have experience in at least two productions similar to the scale and genre of what they are submitting. Commitments to upcoming shows in the current season can be listed as applicable experience. The director or assistant director should have previous experience at GCP. Directors are encouraged to have an additional assistant director for training purposes and duty sharing.

### Rehearsal Schedule and Set Construction

Shows have approximately five weeks prior to opening. Typical rehearsal times are Monday-Friday evenings. Set construction and dressing is normally done on the weekends of the rehearsal period. Tech Cue-to -Cue is typically the Sunday before opening.

### Auditions and Cast Size

Auditions are usually held on the Sunday and Monday following the opening of the previous show. Alternate audition dates can be requested but must be approved by GCP administration.

Due to limited production and backstage space, cast sizes are limited to no more than thirty (30) people. Exceptions to this cast size limitation must be requested on the submission form and approved by GCP administration prior to the application being considered. This should be a fixed 'not to exceed' number along with justification for the increased cast size.

### Production Support

GCP's performance space and production systems are well suited for most shows and include costume and prop inventories. When a show has been selected for the season the director and design team will be provided documentation on procedures, guidelines, technical specifications, and staff contact information. Production meetings with GCP staff begin several months prior to the opening of each show. Directors and designers are required to attend these meetings and to provide designs and budgets per the schedules outlined in the production documentation.

Stage managers are provided by GCP administration and work collaboratively with the production team during the design and rehearsal process. The stage manager is responsible for facilitating rehearsals, arranging and supervising the technical crew, and managing all aspects of the production starting with the technical rehearsals.



**Instructions**

1. The submission deadline is January 15th, 2026 for the 2026-2027 Season.
2. Proposals can be sent to [playselect@gcplayhouse.org](mailto:playselect@gcplayhouse.org) or dropped off by appointment only at the GCP Box Office. Email is the preferred method. If you are dropping off at the box office, please send an email to arrange a time to deliver your submission.
3. Each production team is required to make a presentation to the play selection committee. Presentations may happen shortly after submission this year. They will be in person whenever possible. Members of the production team are encouraged to participate and present their work on the show or similar productions. The quality of the presentation is an important indicator of a production team’s readiness and is a major factor in the decision process.
4. You will be contacted to confirm receipt of your submission and to schedule the presentation.

Please contact Loren Smyth at [Loren@gcplayhouse.org](mailto:Loren@gcplayhouse.org) if you have any questions regarding the application or the play selection process.

**Show Information**

Name of Show \_\_\_\_\_ Play \_\_\_\_\_ Musical \_\_\_\_\_

Performance Slots 1-6 (please list in order of preference) \_\_\_\_\_  
(The more slots you make available, the better. Larger shows usually end up in slots 2,4,6 - but not always.)

**Director**

Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_ Email \_\_\_\_\_

**Production Staff**

Assistant Director \_\_\_\_\_ Costumer \_\_\_\_\_

Set Designer/Set Dresser \_\_\_\_\_

Music Director \_\_\_\_\_ Prop Master \_\_\_\_\_

Lighting Designer \_\_\_\_\_

Vocal Director \_\_\_\_\_ Sound Designer \_\_\_\_\_

Hair/Makeup \_\_\_\_\_

**Casting Requirements**

Principles (Women) \_\_\_\_\_ (Men) \_\_\_\_\_ Ensemble (Women) \_\_\_\_\_ (Men) \_\_\_\_\_



Women Age Range \_\_\_\_\_ Vocal Range \_\_\_\_\_

Men Age Range \_\_\_\_\_ Vocal Range \_\_\_\_\_

Girls Age Range \_\_\_\_\_ Vocal Range \_\_\_\_\_

Boys Age Range \_\_\_\_\_ Vocal Range \_\_\_\_\_

**Vocal Music**

Number of Songs \_\_\_\_\_ Vocal Difficulty Low \_\_\_ Medium \_\_\_ High \_\_\_

Rehearsal accompanist required \_\_\_\_\_ Estimated number of vocal rehearsals \_\_\_\_\_

**Band/Orchestra**

Number of Musicians Required \_\_\_\_\_

Electronic orchestration Yes \_\_\_\_\_ No \_\_\_\_\_

Instruments Required:

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**Costuming**

Time Period / Style \_\_\_\_\_

Costuming Difficulty Low \_\_\_ Medium \_\_\_ High \_\_\_

Number of principle costumes \_\_\_\_\_

Number of ensemble costumes \_\_\_\_\_

Special Requirements:

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**Choreography**

Number of Dances \_\_\_\_\_

Dancing Difficulty Low \_\_\_ Medium \_\_\_ High \_\_\_

**Scenic Design** (check all that apply)

Unit/Box Set \_\_\_\_\_ Wagons \_\_\_\_\_ Flown Scenery \_\_\_\_\_ Projection \_\_\_\_\_

Time period/style \_\_\_\_\_ Set Complexity Low \_\_\_ Medium \_\_\_ High \_\_\_

Please describe the set concepts including any specialty requirements (attach pages if needed):

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Do you have sketches or design drafts? Yes\_\_\_\_\_ No\_\_\_\_\_ (if yes, please attach to the submission)

**Hair & Makeup**

Does the show have specialty hair or makeup requirements? Yes\_\_\_\_\_ No\_\_\_\_\_

If yes please provide explanation\_\_\_\_\_

**Sound Design**

Sound effects required? Yes\_\_\_\_\_ No\_\_\_\_\_

**Special Effects (check all that apply)**

Fog/Haze\_\_\_\_\_ Fire/Pyrotechnics\_\_\_\_\_ Firearms\_\_\_\_\_ Water/Rain\_\_\_\_\_ Flying Actors\_\_\_\_\_

Please provide description of effects including any category not listed above:

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**Show Content**

What age group do you feel is appropriate for the show audience? (check all that apply)

Elementary\_\_\_\_\_ Middle School\_\_\_\_\_ High School\_\_\_\_\_ Adult\_\_\_\_\_

Does the show contain any of the following elements?

Controversial Themes\_\_\_\_\_ Mature Subject Matter\_\_\_\_\_ Nudity\_\_\_\_\_ Profanity\_\_\_\_\_

Please provide additional information on any item checked above:

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**ADDITIONAL DOCUMENTATION – PLEASE ATTACH TO THIS APPLICATION**

1. Copy of the show script (paper or electronic version) if you have one. Electronic version preferred.
2. Recording of show music if you have one.
3. Current theater resume for each member of the production team.



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Highlight any recent GCP experience of the director and assistant director(s).

4. Director Statement – please provide your artistic vision for the production and why you think it should be included in the upcoming season.

Helpful information to provide:

Name of the company issuing royalties. (MTI, Concord, etc.)

Recorded music tracks available for rehearsals and performances. (Musicals)

**Additional disclosures/notices:**

\*Additional note about slot 2 - GCP board is reserving the Wed - Sunday during rehearsals for a special one-off event. Wednesday October 21st thru Sunday October 25th . No rehearsals, set work, or other activities in the building on those days. There are still the same number of rehearsal days as the other slots.

\*Slot 2 Note no performance Thanksgiving day

\*\* Slot 4 - Easter falls on 2nd Sunday performance

\*\*\*Slot 5 - Memorial day is May 31st after 2nd Sunday

All production team members will need to complete a background check screening via on-line form. (At least every 12 months.) If the cast will involve minors (17 and under), all adults in the cast will also have to complete a background check. (At least every 12 months.) These costs are covered by GCP. No cost to participants. For purposes of this process, the age of the participant at the time of auditioning will be used.

In addition to the paid staff, Technical Director, Lead Carpenter, Front of House Manager, each show will have a Board Liaison assigned. They act as a point of contact for cast for any issues that cannot be resolved by the production team.

Note to directors, assistant directors, and costumers; It is important that all of these positions understand and schedule time AFTER the show closes to clean and put away all materials used either in the show (costumers,) or pulled/acquired but not used. Prop master (or designee) should be at set strike (right after last performance) to facilitate putting away all props pulled /and or used during the show..