



The Gainesville  
Community Playhouse  
at the Vam York Theater

## Play Submission Form

The Gainesville Community Playhouse is a non-profit organization whose mission includes providing high quality and affordable theatrical productions to the community. This is only possible due to the hundreds of dedicated volunteers each year who generously give of their time and talents. The GCP Board of Directors thanks you for your interest in submitting a play for the upcoming season and sincerely appreciates your commitment to the organizational mission.

### **Venue and Performance Dates**

Venue - Vam York Theater located at 4039 NW 16<sup>th</sup> Boulevard, Gainesville, FL 32606

Performance Dates (performances are Thursday-Saturday at 8:00 PM, Saturday-Sunday at 2:00 PM)

*The dates may change depending on the number and order of plays and musicals selected for the season*

Slot 1	9/15/17 – 10/8/17	Slot 4	3/23/18 – 4/15/18
Slot 2	11/24/17 – 12/17/17	Slot 5	5/18/18 – 6/3/18
Slot 3	1/26/18 – 2/11/18	Slot 6	7/13/18 – 8/5/18

### **Production Team**

GCP makes a substantial investment in each show and has a strong commitment to high production values. The success of a show is dependent on many factors but it starts with the production team. As a general guideline each member of the production team should have a minimum of two show credits or equivalent experience within their respective discipline. Commitments to upcoming shows in the current season can be listed as applicable experience.

### **Rehearsal Schedule and Set Construction**

Plays have approximately five weeks and musicals six weeks rehearsal time prior to opening. Typical rehearsal times are Monday-Friday evenings. In addition there are opportunities to have limited scope rehearsals on dark nights of the previous production. Set construction and dressing is normally done on the weekends of the rehearsal period.

### **Auditions and Cast Size**

Auditions are usually held on the Sunday and Monday following the opening of the previous show. Alternate audition dates can be requested but must be approved by GCP administration.

Due to limited production and backstage space cast sizes are limited to no more than thirty (30) people. Exceptions to this cast size limitation must be requested on the submission form and approved by GCP administration prior to the application being considered.

### **Production Support**

When a show has been selected for the season the director and design team will be provided documentation on procedures, guidelines, technical specifications, and staff contact information. Production meetings with GCP staff begin four months prior to the opening of each show. Directors and designers are required to attend these meetings and to provide designs and budgets per the schedules outlined in the production documentation.

Stage managers are provided by GCP administration and work collaboratively with the production team during the design and rehearsal process. The stage manager is responsible for facilitating rehearsals, arranging and supervising the technical crew, and managing all aspects of the production starting with the technical rehearsals.

**Instructions**

1. The submission deadline is December 15, 2016 for the 2017-2018 Season.
2. Only complete proposals will be accepted for review by the Play Select Committee. Please ensure that all requested information is included.
3. Proposals can be dropped off at the GCP Box Office or delivered to the committee chair.
4. Each director is required to make a presentation during a committee meeting held in January or February. Members of the production team are encouraged to participate and present their work on the show or similar productions. The quality of the presentation is an important indicator of a production team’s readiness and is a major factor in the decision process.
5. You will be contacted to confirm receipt of your submission and to schedule the presentation.

Please contact David Twombly at davidtwombly@gmail.com or 352-870-4000 if you have any questions regarding the application or the play selection process.

**Show Information**

Name of Show \_\_\_\_\_ Play \_\_\_\_\_ Musical \_\_\_\_\_

**Performance Slots 1-6** (please list in order of preference) \_\_\_\_\_

**Director**

Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_ Email \_\_\_\_\_

**Production Staff**

Assistant Director \_\_\_\_\_ Set Designer/Set Dresser \_\_\_\_\_

Music Director \_\_\_\_\_ Prop Master \_\_\_\_\_

Vocal Director \_\_\_\_\_ Lighting Designer \_\_\_\_\_

Choreographer \_\_\_\_\_ Sound Designer \_\_\_\_\_

Costumer \_\_\_\_\_ Hair/Makeup \_\_\_\_\_

**Casting Requirements**

Principles (Women) \_\_\_\_\_ (Men) \_\_\_\_\_ Ensemble (Women) \_\_\_\_\_ (Men) \_\_\_\_\_

Women Age Range \_\_\_\_\_ Vocal Range \_\_\_\_\_ Men Age Range \_\_\_\_\_ Vocal Range \_\_\_\_\_

Girls Age Range \_\_\_\_\_ Vocal Range \_\_\_\_\_ Boys Age Range \_\_\_\_\_ Vocal Range \_\_\_\_\_

**Vocal Music**

Number of Songs \_\_\_\_\_ Vocal Difficulty Low \_\_\_ Medium \_\_\_ High \_\_\_

Rehearsal accompanist required \_\_\_\_\_ Estimated number of rehearsals \_\_\_\_\_

**Band/Orchestra**

Number of Musicians Required \_\_\_\_\_ Electronic orchestration Yes \_\_\_\_\_ No \_\_\_\_\_

Instruments Required:

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**Costuming**

Time Period / Style \_\_\_\_\_ Costuming Difficulty Low \_\_\_ Medium \_\_\_ High \_\_\_

Number of principle costumes \_\_\_\_\_ Number of ensemble costumes \_\_\_\_\_

Special Requirements:

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**Choreography**

Number of Dances \_\_\_\_\_ Dancing Difficulty Low \_\_\_ Medium \_\_\_ High \_\_\_

**Scenic Design** (check all that apply)

Unit/Box Set \_\_\_\_\_ Wagons \_\_\_\_\_ Flown Scenery \_\_\_\_\_ Projection \_\_\_\_\_

Time period/style \_\_\_\_\_ Set Complexity Low \_\_\_ Medium \_\_\_ High \_\_\_

Please describe the set concepts including any specialty requirements (attach pages if needed):

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Do you have sketches or design drafts? Yes \_\_\_\_\_ No \_\_\_\_\_ (if yes, please attach to the submission)

**Hair & Makeup**

Does the show have specialty hair or makeup requirements? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes please provide explanation \_\_\_\_\_

**Sound Design**

Sound effects required? Yes \_\_\_\_\_ No \_\_\_\_\_

**Special Effects** (check all that apply)

Fog/Haze \_\_\_\_\_ Fire/Pyrotechnics \_\_\_\_\_ Firearms \_\_\_\_\_ Water/Rain \_\_\_\_\_ Flying Actors \_\_\_\_\_

Please provide description of effects including any category not listed above:

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**Show Content**

What age group do you feel is appropriate for the show audience? (check all that apply)

Elementary \_\_\_\_\_ Middle School \_\_\_\_\_ High School \_\_\_\_\_ Adult \_\_\_\_\_

Does the show contain any of the following elements?

Controversial Themes \_\_\_\_\_ Mature Subject Matter \_\_\_\_\_ Nudity \_\_\_\_\_ Profanity \_\_\_\_\_

Please provide detailed information on any item checked above:

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**REQUIRED ADDITIONAL DOCUMENTATION – PLEASE ATTACH TO THIS APPLICATION**

1. Copy of the show script (paper or electronic version).
2. Recording of show music.
3. Current theater resume for each member of the production team.
4. Director Statement – please provide your artistic vision for the production and why you think it should be included in the upcoming season.